

EASY TO LEARN AND USE

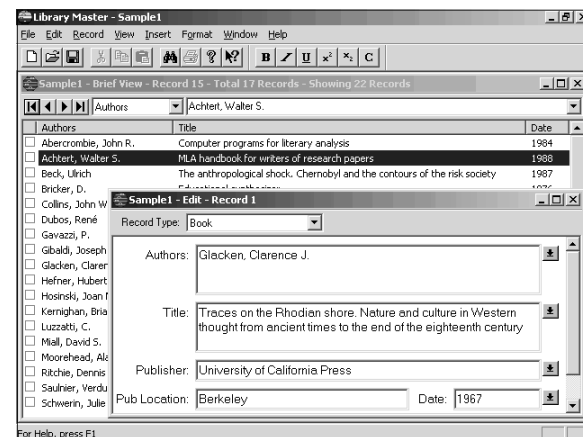
Library Master lets you enter text as easily as with a word processor. Simply fill in a form to enter references. Drag-and-drop text between records. Easily enter accented characters. Enter text the way you want – use italics, underline, bold, superscripts and subscripts.

A simple Wizard guides you step-by-step to create a database. Use database templates to create library catalogs, research bibliographies, mail lists and more.

Automatically expand standard abbreviations while entering text. For example, “JACS” changes to “Journal of the American Chemical Society.”

Create authority lists to ensure data consistency. Simply point to the desired item in the list to enter it in a record or to find a record in the database.

Browse records sorted on any field. Simply enter the author, title, subject, date or other field to jump to a record. View multiple records in separate windows.



View Multiple Databases and Records at the Same Time

CREATE BIBLIOGRAPHIES THE EASY WAY

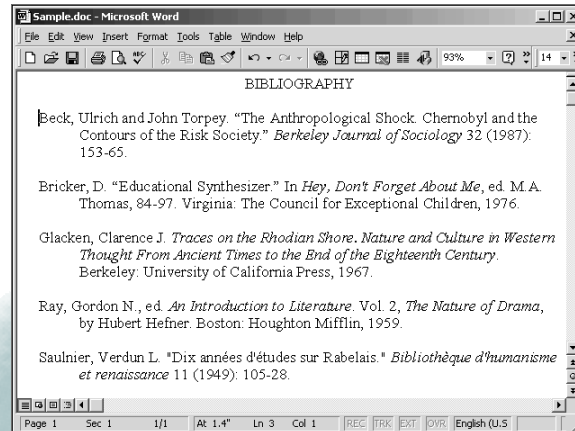
Library Master creates annotated and subject bibliographies, book catalogs, periodical literature indexes, authority lists, and book and pocket spine labels. Easily design any kind of personalized report.

Format bibliographies in hundreds of styles used by thousands of journals and publishers:

- Use science styles such as APA, Nature, Science, Vancouver, Council of Biology Editors, American Chemical Society, British Medical Journal, IEEE,

American Institute of Physics, Biochemistry, and more.

- Use humanities styles such as Chicago, MLA, Turabian, American Anthropologist, American Sociological Association, MHRA, Marketing, Linguistic Society of America, Political Science, Society of Biblical Literature, ANSI, and more.
- Easily design personalized bibliographic styles to satisfy the most demanding editor.



Create Bibliographies in Any Style

Bibliographies are formatted properly in the finest details: Titles are capitalized as required. First names can be changed to initials and “et al” can replace extra names. “Ed” or “editor” is used. A letter can be added to the year (1994a) for citations with the same author and date. Journal names use standard abbreviations (over 7000 supplied or add your own).

Sort on multiple fields in ascending or descending order. Properly sort anonymous works. Sort in any language. Optionally ignore letter case, accents and leading articles.

Reports are compatible with WordPerfect, Microsoft Word, and other Windows and DOS word processors.

FORMAT FOOTNOTES AND CITATIONS

Library Master formats your bibliographic footnotes or in-text citations in any style. Use numbered, author-date, detailed references and other styles. Footnotes automatically use full first citations and abbreviated subsequent citations. "Ibid." and "op. cit." are used if required by the style manual.

With the click of a mouse, paste a citation into your document. **Library Master** reads the document you create with a word processor, formats the footnotes or in-text citations, and creates a perfect bibliography.

IMPORT DATA FROM ANY SOURCE

Library Master imports from hundreds of online services, CD-ROMs, online library catalogs, database programs and current awareness services. Save time and avoid retyping information by importing from:

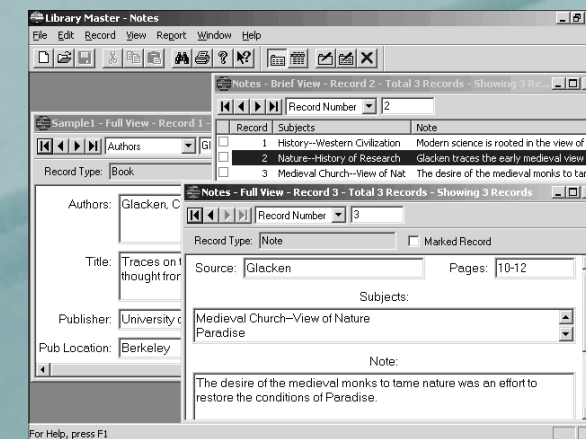
- Online services such as DIALOG, MEDLINE, OCLC, STN, EPIC, CARL Uncover, and more.
- CD-ROMs from DIALOG, Silver Platter, Wilson, ProQuest, ABC-CLIO, CD-Plus, and more.
- Library catalogs from NOTIS, MELVYL, GEAC, SIRS, DRA, INNOPAC, PALS, and more.
- Design custom filters to import from any source.
- MARC records with the optional **Data Magician**.

Search Z39.50 library catalogs on the Internet and save the records into your **Library Master** database with the optional **BookWhere**.

ORGANIZE YOUR RESEARCH

Library Master helps you master your library research. Take unlimited research notes on each bibliographic source. Find elusive notes and quotes even if you forget how you classified them.

Create hypertext links to Web sites and graphics or text files. Click on a link to view the Web site or file.



Take Unlimited Research Notes on Each Reference

FIND YOUR INFORMATION QUICKLY

Library Master uses state-of-the-art indexes, so you can search large databases instantly. Searches are automatically optimized for the greatest efficiency.

Specify equals, not equals, greater than, less than or approximate (when unsure about spelling). Search for the whole, beginning or part of a field. Search the full text to find a word in any field. Searches can optionally ignore letter case and leading articles.

Search any combination of fields with the AND, OR, NOT Boolean operators.

Search for a range of dates. A search for Oct. 1990-Mar. 1991 matches Nov. 5, 1990 and 1989-1992. Search for references to the Bible, Shakespeare, classics and other literature. A search for Gen. 3:5-9 matches Gen. 3:8 and Gen. 2-4.

Save time by browsing through matching records while a search runs in the background.

Users Praise Library Master . . .

"The ideal companion for scholarly writing."

"[Get] up to speed on using the basic features in a matter of minutes."

"More sophisticated than any competitor."

ARRANGE DATABASES ANY WAY YOU WANT

Library Master lets you create databases to meet your needs. Change your database structure at any time. As your needs change, your database evolves with you.

Creating customized databases is easy with drag-and-drop visual form design and database templates.

Enter up to 2 million records in a database. Specify up to 50 different types of records in a database, each with a different fields. A bibliographic database may catalog articles, books, theses, reviews, manuscripts, online sources, works of art, patents, videos, audio recordings, musical scores, data files, and more.

Index selected fields for rapid searches. Use unlimited subjects, authors and editors in a record. A variety of data types organize text, names, dates, numbers, call numbers, hypertext links, and references to the Bible and other ancient literature.

Fields can be required to have an entry or to be unique.

Unlike most databases, you do not need to plan how much text a field may contain. All fields are variable length – use up to 30 pages (65000 characters)!

Powerful tools make it easy to manage large amounts of information. Quickly find duplicate records. Use global replace to change multiple records at once.

Distribute read-only databases on CD-ROM with the optional *Database Distribution Kit*.

SHARE DATABASES ON A NETWORK

Multiple users can access a database on a local area network. Automatic record locking allows all users to edit and search the same database. Set up a read-only library catalog or a shared workgroup database.

TRANSFORM THE WAY YOU WORK

- Professors, students and writers use bibliographic and research note databases to simplify writing articles, theses, books, papers and speeches. Master your topic more completely, write more efficiently and produce bibliographies effortlessly.
- Scientists, engineers and researchers keep project records. Find elusive information easily, compare experimental results and produce effective reports
- Librarians and archivists maintain online catalogs of the holdings in their libraries and quickly produce bibliographies on selected topics.

Revolutionize the way you manage your important information. Order **Library Master** today!

System Requirements

Windows 95, 98, ME, NT 4.0, 2000, XP, Vista. 16 MB memory. 30 MB disk space. Network version runs on a LAN file server or peer-to-peer network. DOS version is also available.

FOR MORE INFORMATION, PLEASE CONTACT:

Balboa Software

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800-763-8542 480-632-1901 FAX: 480-632-6097
Web: www.balboa-software.com

Try a free demonstration program on our Web site!

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LIBRARY MASTER™

Bibliographic and Textual Database Manager

The power tool for creating bibliographies,
organizing research notes
and cataloging bibliographic references

Library Master makes it easy to manage bibliographic and textual information. Format the bibliography, footnotes and citations for your paper, thesis or book. Organize research notes and project records. Manage catalogs of books, periodicals and audio-visuals. Whatever kind of textual information you work with, **Library Master** is your power tool of choice.

INSTANT BIBLIOGRAPHIES AND CITATIONS

Library Master keeps track of millions of books, periodical articles, recordings, works of art, Internet sites, manuscripts, corporate documents, and more.

With a mouse click, create a bibliography that meets the requirements of thousands of journals and publishers. Instantly format reference lists, annotated bibliographies, subject bibliographies, footnotes and citations. Save hours on every paper you write!

Never worry again about the right punctuation, when to underline or quote a title, or the difference between footnotes and bibliographies. Focus on expressing your ideas and let **Library Master** handle the details of bibliographic style.

ORGANIZE TEXTUAL INFORMATION

Library Master makes it easy to manage:

- catalogs for libraries, museums and archives
- research notes for theses, papers and books
- scientific project notes
- legal briefs
- mailing lists, personnel records
- sales records, product descriptions, inventories

HIGHLY ACCLAIMED BY REVIEWERS

“An easy program to like, logical structure, clean operation, flexibility.” – *PC Magazine*

“Sophisticated, easily learned, and very flexible.” – *Medical Reference Service Quarterly*

“Database searchers who are serious about post-processing their search results will find **Library Master** an excellent tool.” – *Database Magazine*

“Extensive functionality while keeping the operation simple, straightforward and consistent.” – *Journal of the American Chemical Society*

“A toolbox for customized databases.” – *Chorus*

LIBRARY MASTER FEATURES

Easy to Learn and Use

- Create databases instantly with templates
- Simply fill in a form to enter references
- Select field entries from authority lists
- Expand abbreviations automatically

Create Bibliographies the Easy Way

- Create a bibliography of cited works
- Format references in hundreds of styles
- Sort on multiple fields
- Compatible with Word, WordPerfect and others

Format Footnotes and In-Text Citations

- Numbered, author-date or detailed citations
- First and subsequent footnotes may differ
- Use "ibid." and "op. cit." automatically

Organize Your Research

- Take research notes on bibliographic references
- Use hypertext links to view Web sites and files

Import Data From any Source

- Online information services
- Bibliographic CD-ROMs
- Online library catalogs
- Other database and bibliography programs
- MARC records (with optional *Data Magician*)

Find Your Information Quickly

- Search thousands of records in a second
- Search multiple fields with AND, OR, NOT
- Perform background searches while browsing

Arrange Databases Any Way You Want

- Use 2 million records per database
- All fields are variable-length
- Multiple record types in one database
- Drag-and-drop visual form design
- Find duplicate records
- Global search and replace

Share Databases on a Network

- Multiple users can edit and search a database
- Use read-only databases for library catalogs

